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INTERNAL/EXTERNAL ADVERTISEMENT

PLACE OF WORK : SEKHUKHUNE DISTRICT MUNICIPALITY
DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER
POSITION : RISK OFFICER X1
DURATION : PERMANENT
SALARY : R537 748.30 PER ANNUM (EXCLUDING BENEFITS)

QUALIFICATIONS: National Diploma in Risk Management/Accounting or equivalent.

EXPERIENCE: 2 years relevant experience

SKILLS, KNOWLEDGE, AND UNDERSTANDING: Knowledge of all legislations, computer literacy, safety regulations, familiarity with all areas, policies and procedures of the organisation, communication and conflict management skills, numeracy, detailed knowledge of the general tools and techniques of risk management, proactive, report writing skills, analytical skills, negotiation skills, creativity and flexibility.

SUMMARY OF CORE FUNCTIONS: Coordinate risk analysis/identification, implement policies, strategy and framework, risk assessment and mitigation processes, risk awareness and compliance and provide administrative support to the section.

Enquiries: Ms. MP Senne or MP Mapheto (Tel: 013 262 777692/ 7415). Applicants who previously applied for re-advertised post(s) may re-apply if still interested. There will be a need for signing of an employment contract, performance agreement and disclosure of financial interests and where necessary undergo screening, security vetting and competency assessment. Sekhukhune District Municipality is an equal opportunity, affirmative action employer. In the filling of these vacant posts, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts of the municipality will be taken into consideration. It is our intention to promote representativity in terms of race, gender and disability. Applicants whose appointments will promote diversified representation will receive preference. In particular, women are encouraged to apply. The appointment will be done in terms of the Local Government: Municipal Staff Regulations of 20 September 2021 read together with the Recruitment Selection and Appointment Policy of the municipality.

Applicants for these posts must submit fully completed official application form for employment available at municipality's offices or website (www.sekhukhune.gov.za)

with their detailed curriculum vitae (CV), certified copies of academic qualifications, Identity Document (ID) as well as valid motor vehicle driver's licence (with applicable legal exceptions for persons with disabilities) to: **Mr. MM Kgwale, Municipal Manager, Sekhukhune District Municipality, Private Bag X8611, Groblersdal, 0470, Attention: Ms Lucy Nkabinde , Tel: 013 262 7739 or hand deliver @ Bareki Mall, Sekhukhune District Municipality, 3 West Street, Groblersdal on or before 06 MARCH 2026.**

Late, faxed, e-mailed or applications not made on the official application form shall not be considered. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority. Failure to submit all the required documents shall render the application invalid. Sekhukhune District Municipality reserves the right not to make an appointment. Correspondence will be limited to successful candidates only. If you do not receive any response from us within three (3) months from the date of this advertisement, please accept that your application was unsuccessful. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant. Visit our website at (www.sekhukhune.gov.za).